



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SILVERLINE EDUCATIONAL TRUST COLLEGE OF EDUCATION (COED)
Name of the head of the Institution		DR. MANGALA VAID
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01204553334
Mobile no.		8700020220
Registered Email		coed.edu@gmail.com
Alternate Email		principal.coed@gmail.com
Address		A-2/1, Bulandshahr Road Industrial Area Landmark - Silveline Prestige School
City/Town		GHAZIABAD
State/UT		Uttar pradesh
Pincode		201002

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	DR. ARUNA SINGHAL
Phone no/Alternate Phone no.	01204553334
Mobile no.	9871302740
Registered Email	arunasinghal11@gmail.com
Alternate Email	coed.edu@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	_https://coedqzb.com/iqac/iqacdata/AOAR%20Report%202018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://coedqzb.com/iqac/iqacdata/Academic%20Calendar%202019-21(2).pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2050	2010	28-Mar-2010	28-Mar-2015

6. Date of Establishment of IQAC	01-Jul-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Tree Plantation	09-Aug-2019	137

	02	
Workshop of Language Proficiency	23-Dec-2019 01	176
Awareness programme for Covid	20-Jan-2020 06	187
Yoga Training	24-Jan-2020 01	192
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NA	NIL	2020 00	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Enrichment Classes to Prepare Student for competitive Exams were Organized of Student of College.

Library Were updated According to NCTE.

Online Programme to Enhance communication skills were organized for the Student of the college.

Community engagement programme were organized like Green and Clean Campus, Beti Bacho Beti Padoo, ,Heath and Cleanliness programme Etc.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Participation in All India Survey on Higher Education	Applied in the Month of March, 2020 successful
Feedback taken from stakeholders	Feedback Taken in May and June, 2020
Teaching Through Topical Cases	Organised in the Month of April, 2020
Lesson Planning Through Constructive Approach	Organised in the Month of November, 2019
Online Teaching Learning and Evaluation	Conducted From April, 2020
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	14-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

02-Mar-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college is steadily moving from the traditional to automated Management Information Systems (MIS). The following systems are fully functional in the college from the last few years. 1. Library is fully automated and uses the software TechLib. 2. Institutional email system 3. Excel is used for Result and Students Performance Analysis. 4. Publications in e-version. 5. For Accounting Tally 9 ERP software is used. 6. SMS App to Communicate

information to stakeholders. 7. Biometric Attendance System for Staff 8. CCTV and Security Systems 9. MOOC and Google Classroom 10. Online system for Daily Reports 11. Facebook Page youtube channel created The latest news, updates and information is provided to various stakeholders through college website.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College (College of Education (CoEd), Ghaziabad) implements the B.Ed. curriculum of its affiliating university Ch. Charan Singh University. At the beginning of academic year under the headship of the Principal, Dr. Mangala Vaid the faculty members discusses the schedule for the academic year. It helps to disseminate the duties to the faculty members and other staff. The time table for the academic year is prepared based on the discussion. The periods are assigned according to the credits given to each course in the syllabus prescribed by the affiliating University. The faculty members are assigned with the duty of college coordinator and course (B.Ed.) coordinator. The college coordinator monitors the smooth conduct of the academic schedule including the practical works to be done as per the curriculum. The scholastic and co-scholastic activities and tasks are pre-fixed and are well noted in the college calendar. The University and U.P. Government calendars are referred while preparing the college calendar. Teachers are assigned the charge of various activities. The students are well informed about the same. Each teacher is responsible for maintaining the reports, register and necessary documents of the duty and activity assigned to them. The teaching and non-teaching members meet frequently under the leadership of the Principal. The staff meetings are conducted regularly along with maintenance of staff meeting minutes register. They also discuss about the progress and functioning of various activities and completion of syllabus. The minutes of the meetings are noted in the minute's book by the staff secretary. Communication of all important information by the Principal, to the various stakeholders including teachers, students, administrative staff, and parents regarding various events in the college is done through college website, university website, official meetings, notice, and email and/or through the official whatsapp groups. The institution supports the faculty by providing the various resources available in the college like library, psycho-lab, language lab, technological facilities, internet facility and other educational resources in order to make the teaching- learning process effective. The college encourages the faculty to participate in subject meetings, seminars and workshops to enrich their experience and knowledge. Flexible timetable, schedule for cultural activities, lab work (such as; computer lab, language lab, Psychological lab, library work, and value education classes) are other remarkable steps taken by the college. The students observe important days and participate actively in socially useful activities under the guidance of the faculty. The social sensitivity of the students is nurtured through the conduct of various programmes like visits to special schools, local communities participating in Swach-Bharat campaigns, lending voluntary service etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Nil	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	Nil	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Education Administration	14/08/2019
BEd	Guidance and Counselling	14/08/2019
BEd	Environmental Education	14/08/2019
BEd	Life Style Management	14/08/2019
BEd	Computer Education	14/08/2019
BEd	Health and Physical Education	14/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Personality Development Programme	20/08/2019	176
Women Empowerment Programme	18/11/2019	188
View File		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Induction Programme	182
BEd	Visit	175
BEd	Internship	153
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

<p>Feedback Obtained</p> <p>The feedback helps the teachers to find out the strength and weakness identified by the students. Based on the feedback obtained they prepare an action plan to implement the necessary IQAC of the college also give their input on the analyzed feedback collected from students on various criteria like curriculum and course, teaching- learning and evaluation research facilities, governance and management etc. The feedback about teachers is received from student through forms available for the feedback for different stakeholders. This feedback after analysis is later given to the respective teachers. The IQAC also points out the strengths of the college and the areas where improvement and up dation is needed. The university is responsible for the curriculum revision the institution cannot do much in this field. The evaluation process is also centralized and resides at the part of the university, Regarding student centered learning, classroom activities. The feedback obtained Students, Teachers, Empyloyer, Alumni and Parents are being analyzed and utilized for overall development of the institution.</p>
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CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B.Ed. Ist year	200	216	200
BEd	B.Ed. IInd year	200	153	153
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	353	0	22	0	22

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and
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Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
22	22	10	5	2	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Faculty engages with students in informal talks on various issues, personal as well as academic during the teacher guardian meeting session. Each teacher mentors 20- 25 students. Once the rapport is built the students often come forward during this period to share their problems with their teachers or mentor teachers. The faculties are easily approachable to the students and try to keep watch on them to know about their needs and behaviors. The mentor teachers keep a mentor record. The college ensures a friendly atmosphere to students. The guidance and counseling cell established at the college works actively for the students and their development. the faculty provides guidance with respect to career, personal as well as vocational matters. Remedial teaching for the needy students is recommended by mentor teachers along with this they are prepared to take up the competitive examinations in the field of education.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
353	22	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	22	0	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed.	Year	30/05/2020	12/12/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college ensures that internal assessment is done in an unbiased manner. The assessment is done against well defined criteria. The criteria for the various academic events are designed by both the college and the university. The course coordinator monitors is responsible for the CIE and verifies the documents leading to granting of internal marks at the fixed interval of time. The

criteria are strictly followed while judging the works/ assignment/ performance of the students submitted to the respective subject teachers. The internal marks of the theory exams are published prior to the commencement of the University Examinations. Students have the right to express their grievances about theory internal marks with the subject teachers and the course coordinator as well as the principal. The details of internal assessment are maintained at college for two years.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the college is decided based on the university academic schedule. The faculties under the guidance of the Principal, plans the tentative schedule for the academic year. The academic calendar is made available to the students at the beginning of each academic year. Evaluation of the students' learning is done at different levels. The college strictly adheres to the academic calendar published by the university at the beginning of each academic year. There are internal and external examinations. The theory and practical work of year is evaluated both through internal and external evaluation systems. The internal assessment of the theory courses is done by conducting unit tests and practicum assignments. Besides this, a model exam for each course is conducted at the end of year. The external evaluation of all theory courses are done by End Year Examination conducted by the university. The external evaluation of practical courses in the II Years are carried out by the examination board constituted by the University. All documents and records pertaining to practical courses are made available before the External Examination Board constituted by the University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://coedgzb.com/student_satisfaction_survey.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed	BEd	Education	153	152	99.34

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://coedgzb.com/student_satisfaction_survey.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	NA	0	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
B.Ed	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	00	0	00
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
B.Ed.	0
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2019	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
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Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	NIL
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	1	2
Presented papers	0	2	1	3
Resource persons	0	1	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
TREE PLANTATION	SILVERLINE PRESTIGE SCHOOL, GHAZIABAD	7	97
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Matdata Diwas	College Level	Awareness Programme	11	165
Swachh Bharat Abhiyan	Rotary Club, Ghaziabad	Say NO to Plastic	13	96
Gender Sensitization	Rotary Club, Ghaziabad	Gender Sensitization Lecture	22	186
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	B.Ed Internship	1. B.D. MEMORIAL SCHOOL, INDERGARHI, GHAZIABAD 2. S.D. INTER COLLEGE, GHAZIABAD 3. S.S.K. SR. SEC. SCHOOL, PRATAP VIHAR, GHAZIABAD 4. PARSANDI DEVI PUBLIC PURV MADYAMIC, VIDHYALAYA GHAZIABAD 5. SIDDHARTH JR. HIGH SCHOOL, GHAZIABAD 6. SARVODAYA INT	17/12/2019	17/04/2020	153
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5	5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Nil	Existing
Laboratories	Existing
Seminar Halls	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library Manage	Partially	4	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8764	1164123	876	118029	9640	1282152
Reference Books	2376	331674	14	2765	2390	334439
Journals	17	60869	0	0	17	60869
CD & Video	431	0	250	0	681	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	31	1	1	1	1	1	2	50	0
Added	0	0	0	0	0	0	0	0	0
Total	31	1	1	1	1	1	2	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2	2	3	3

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has excellent facilities for the holistic development of the students and faculty. Facilities are sufficient to satisfy all the academic, co-curricular and extracurricular activities of the institution, and are upgraded and maintained on a regular basis. The first priority of the Management and faculty of the college is overall development of the stakeholders by upholding the Vision and Mission of the institution. The Institution adopted appropriate policies and procedures for optimal allocation and utilization of the available financial resources for the maintenance of infrastructure facilities. All the facilities of the college are utilizing very well for all activities especially for the teaching-learning process. The college has well-maintained ICT enabled classrooms, Seminar Hall, Computer lab, Wi-fi facility, Printers in Library and Office. The library supports the academic needs of students. The faculty of the college by providing information resources such as books, journals, periodicals, CDs, reference books. The library has an organized collection of B.Ed. books, faculty publications, subscribed and open-access e-journals, digitized books, educational articles and various commission reports, question papers of B.Ed. Seminar Proceedings, etc. The Students and faculty of the college have optimally utilized the well-maintained laboratories such as Computer Lab, Multimedia Lab, Technology Lab, Psychology Lab, and Science Lab. The physical and health department of the college is very active and encourage students to participate in various activities such as Yoga, various indoor and outdoor games.

<https://www.coedgzb.com>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor Fund Collection Scholarship	0	0
Financial Support from Other Sources			
a) National	State and National Scholarship for Students	196	8938356

b) International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	16/08/2019	190	All Teacher
Personal Counselling	21/10/2019	110	Teacher In-charge Principal
Language Lab Workshop	23/12/2019	200	English Teacher In-charge
Remedial Classes	28/01/2020	35	Faculty of College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	C-TET, UP TET,	59	83	29	27
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	NA	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	25	B.Ed.	Education	Ch, Charan Singh university,	M.Ed.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Debate Competition	College Level	47
Rakhi Making Competition	College Level	55

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nil	Nil	Nil	NA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Orientation program was organized to orient the students about the college, courses, detailed syllabus, curricular and co-curricular activities After the Admission. World environment day celebration was done at the institute. Teachers day celebration was done on 5th September 2019 with the honoring the teachers of the college. Plantation drive was organize out as Green Day in the College Campus, Personality development program was also organized for the students of rural areas. Medical check-Up camp and Educational tour was organized. International yoga day was organized to orient students towards healthy practices and benefits of yoga. GANDHI JAYANTHI was celebrated on 2nd October 2019. Teej Utsav, Raksha Bandhan (Rakhi Making Competition) Various Internal Seminars Example - Micro Lesson Planning, Lesson Planning Library Resource Centre, Constructivist approach (Lesson Planning), Code of Professional Ethics, etc. A Debates competition was held in college on Privatization. As part of Diwali celebration, Diya making competition. National Science day celebrated at the college on 28 Feb 2020. On 08th March 2020 International Women day was celebrated 2020.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

80

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal heads the academic and administrative wings of the college. The principal is assisted by the faculty and staff in all academic and administrative matters. Various committees function in the college for smooth functioning of various activities. The College has an effective policy of participate management and decentralization both in academic and administrative matters. The college decentralizes academic and administrative duties in adherence to its vision and mission. The apex body of the college administration is the Governing body. The IQAC coordinates the functioning of the committees for the smooth conduct of the academic activities of the institution. Each committee comprises faculty, staff and student representatives. The college conducts regular meetings of the IQAC, faculty, staff, and, students. At each level of activity, teachers and students cooperate with each other for the implementation of the plan. Every member of the committee is given freedom to express one's views and opinions for the betterment of the functions of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of the students is done on the basis of Merit, as per UP Higher education counseling, government rules and regulations. There is a separate list for reservation/special category based on the Reservation Policy of the government. College is situated in the urban area, all the possible help and aid is provided to the students of the weaker section of the society.
Teaching and Learning	The college IQAC prepares the Plan of Action for the academic year. At the beginning of the academic year. The Principal convenes a staff meeting to finalize the dates for each academic event scheduled for the year. The decisions of the meeting are detailed in the college calendar, published at the beginning of each academic year. At the beginning of each year, the

academic schedule specific to the year is discussed in a staff meeting. The time schedule for each event is decided. It is ensured that the events are conducted at the right time. Internal exam tests and model exam are well planned according to the schedule. The IQAC monitors the timely completion of various academic programmes. The timetable for each year is prepared according to the specific needs of the year. The mode of transaction of syllabus includes lecture, seminar presentations, discussion, field trip, project, assignments, practicum work, practical work, etc. The college offers Coaching and guidance for competitive exams like TET and SET and NET. And various other activities are organized to supplement classroom teaching and learning. The institution is affiliated to Ch. Charan Singh University, Meerut and follows the curriculum implemented by the university. Faculty from our institution participates in the curriculum revision (B.Ed.) workshops conducted by the University.

Curriculum Development

The institution is affiliated to Ch. Charan Singh University, Meerut and follows the curriculum implemented by the university. Faculty from our institution participates in the curriculum revision (B.Ed.) workshops conducted by the University. The college has brought out publications on topics related to the B.Ed. syllabus.

Library, ICT and Physical Infrastructure / Instrumentation

The college strives to develop adequate infrastructure for the smooth conduct of classes, co-scholastic and extension activities. The college ensures the usage of these adequate facilities among stakeholders. The college has well-maintained ICT enabled classrooms, Seminar Halls, Laboratories, Computer lab, Wi-fi facility, Visualizer, Printers in Library and Office. Faculty takes classes incorporating the ICT facilities. The library supports the academic needs of students, and faculty of the college by providing information resources such as books, journals, periodicals, CDs, Proceedings, reference books, Project Reports, etc. The library has an organized collection faculty publications, subscribed e-journals, and educational articles,

	various commission reports, question papers of B.Ed. Seminar Proceedings, etc.
Industry Interaction / Collaboration	The college has collaboration with schools and other teacher education institute in the neighborhood with the purpose of carrying out internship of B.Ed. Students. Induction and internship programmes are conducted in collaboration with these schools. The faculties are invited by these schools as resource persons to deliver motivation talks for students and parents.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The college administration works in a partially digitalized system. The official records are maintained in paper and digital files format. The college website provides web links of the concerned government and university departments. The college has Biometric attendance terminal for the faculty, and staff.
Student Admission and Support	The admission procedure is purely merit based and takes place through the U.P. Higher Education Portal. Admissions to Community and Minority quota are fully transparent and merit based. Special facilities are provided for the differently abled, minorities, etc. An SC/ ST Cell, Grievance redressed cell, anti-ragging committee, anti-sexual harassment cell, functions to provide the necessary student support. The college website provides the details of the committees and cells functioning in the college.
Planning and Development	The institution functions in a partially digitalised system. All reports related to planning (academic and administrative) are maintained in the form of files both in written and digital format.
Finance and Accounts	Students' stipend and scholarship are provided through e-grants websites run by the government of Uttar Pradesh. The financial accounts of the college are kept in the form of paper and digital files. The college ensures periodical financial auditing by authorized agencies. The institution prepares financial statements annually.

Examination	Internal marks are published as per the rules and regulations of the university. University examination dates are noted in the academic calendar. The internal marks of the theory courses are published prior to the conduct of the University examination. Students can convey their grievances related to the internal marks with the concerned authority. There is mechanism for redressed of grievances related to internal marks.
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6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr Aruna Singhal	institution	Nil	10000
2019	Dr. Maju Singh	institution	Nil	7000
2019	Mr. Ghanshyam Dass	institution	Nil	5000

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Teaching Learning and Innvotive pedagogy	Online Computer Education Operating and Training	19/10/2019	19/10/2019	17	6
2019	Online P ersonality Development Programme	Online Computer Education Operating and Training	22/02/2020	22/02/2020	12	4

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration
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professional development programme	who attended			
Common Professional Development workshops for Educators	3	09/01/2020	10/01/2020	2
Effective Teacher Education : Ways Means	2	27/01/2020	27/01/2020	1
Professional Growth and Development	3	21/11/2019	21/11/2019	1
Classroom Management	9	10/03/2020	11/03/2020	2
A Study Of Impact Of Spiritual And Yoga Meditation On Promoting Mental Health	1	21/06/2019	22/06/2019	2
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
22	22	11	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Seminar, Workshop Education Visit	Skill Development	Scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

INSTITUTION CONDUCTS INTERNAL AND EXTERNAL FINANCIAL AUDITS REGULARLY: INTERNAL AUDIT IS CONDUCTED REGULARLY BY THE MANAGEMENT. THE MANAGEMENT GIVES A REPORT. THE COLLEGE RECEIVES A STATEMENT WITH REGARD TO AUDIT AFTER THE DEPARTMENT AUDIT.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
College of Education (CoEd), Ghaziabad U.P.	5100	Awarded to the top Scorer of the B.Ed student
View File		

6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University and College	Yes	Management and Principal
Administrative	Yes	University and College Management and Principal , CA	Yes	Management and Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. FINANCIAL SUPPORT TO NEEDY STUDENTS 2. DONATE FUND FOR LIBRARY BOOKS 3. PLANNING TO USE THE LOCALLY AVAILABLE RESOURCE PERSONS FOR CONDUCTION OF PERSONALITY DEVELOPMENT PROGRAMS FOR THE STUDENTS OF RURAL BACKGROUND.

6.5.3 – Development programmes for support staff (at least three)

STAFF COOPERATIVE SOCIETY FOR ENABLING LOAN FACILITY ENCOURAGED STAFF TO ATTEND TRAINING PROGRAMMES CONDUCTED AWARENESS PROGRAMME ON FILLING OF TAXES

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. ACTIVE ALUMNI, 2. INITIATED VALUE ADDED COURSES, 3. ORIENTATION TO DIGITAL TECHNIQUES OF TEACHING AND ASSESSMENT

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Awareness Programme for Swachh Bharat Abhiyan	10/06/2019	02/10/2019	02/10/2019	187
2019	Personality Development Programme	10/06/2019	20/08/2019	20/08/2019	156
2019	Seminar on Value Education	31/10/2019	13/11/2019	13/11/2019	191

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Sarva Siksha Abhiyan	29/01/2020	30/01/2020	55	40
Value Education Programme	24/01/2020	25/01/2020	75	55

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institution strictly follows certain norms to protect existing greenery and existing animals and birds' species around. The infrastructure strictly adheres to environmental comp-lice. The campus is plastic free. Students and teachers are encouraged to use steel lunch boxes and natural packing material. Eco-friendly orientation is consciously cultivated among students by organizing various awareness programmes and competitions. Environmental Consciousness and Sustainability/Alternate Energy initiatives: The college has green beauty surrounded by plants trees. The natural Eco system is protected and sustained by conscious efforts. The institution strictly follows certain lawns prescribed by the concern authority to protect existing greenery around. The campus ideology is plastic free. Studetns teacher are encourage to use steel lunch boxes and natural packing material. Neem trees, Mangoes trees Kalpvariksh are planted in the campus. Maximum efforts are being put to avoid all types of pollution. An Oath on protection of environment was taken by faculty and students on the occasion, and students under the guidance of faculty engaged in campus cleaning on the day.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Physical facilities	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	0	0	Null	00	00	00	0
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Null	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observation of world environment day	07/06/2019	07/06/2019	110
world aids day	01/12/2019	01/12/2019	80
science day observation	28/02/2020	28/02/2020	30
teachers day celebration	05/09/2019	05/09/2019	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

ZERO WASTE MANAGEMENT
WATER CONSERVATION
E-WASTE MANAGEMENT
CONSERVE ENERGY WITHIN THE COLLEGE

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practices: Sustainable and Green Campus

- Title of the Practice: Sustainable Campus
- Objectives of Practice:
 - Train students to become protectors of Nature.
 - Transform classroom - knowledge into life - application
 - Participate in the nation - building process
- The Context:
 - The 'Zero Waste management' practice has now been expanded into a larger umbrella, 'Sustainable Campus',
- The Practices:
 - Conscientisation talks and seminars
 - Environment related activities, cleaning campaigns
 - Planting and greening drives
 - Active participation in Swatch Bharat,
 - Deplasticised campus
 - Campus divided into Zones and entrusted to various departments for cleaning and greening
 - Green Campus with ornamental plants, Neem Trees, Mangoes, Kalpvraksha etc.
 - Celebration of environment related days
 - Use of bio-control agents like bio - pesticides, bio - fertilizers etc
 - Distribution of Paper Bags
 - Composting
 - Sorting biodegradable and non biodegradable wastes for appropriate disposal
- Evidence of Success:
 - training in vegetable cultivation, composting practices, green campus, environmental awareness programs and well - maintained gardens.
- Problems Encountered and Resources required:
 - Availability of time.
 - More space to be created.
 - Revenue to be generated.
- Notes:
 - 'Sustainable Campus' is a practice that all institution can adopt.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://coedgzb.com/igac/igacdata/Best%20practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Go Green Initiative with the prime objective of preparing efficient committed teachers who are intellectually competent, morally upright, psychologically integrated, and socially committed for service in the emerging world scenario of education. The 'Go Green' initiative is one area in which the college has been able to perform in a distinctive manner during the academic year. Despite

the semi urban locality and limitations of space, the college maintains a clean and green environment in its campus. The college has a lush lawn, bordered by flowering plants, well maintained by the staff and students. The college strives to maintain effective waste management and keeping the campus plastic free. Under the guidance of the supervising teacher, conducted programmes on environmental consciousness, sustainable development, as part of the observance of 'World Environmental Day'. They also organized campus cleaning programmes as part of Gandhi Jayanthi Day observance. Students, faculty, and staff actively participated in the cleaning programme. Each of the groups conducted programmes to go forward with the 'Green initiative'.

Provide the weblink of the institution

<https://www.coedqzb.com>

8.Future Plans of Actions for Next Academic Year

Social sensitivity and responsibility among young teacher trainees through community engagement - envisage community related programmes that help the students identify themselves with the community in which they live - render their knowledge, expertise, skills and service to the society. The institution plans to offer counseling services to students of the local schools and their parents the institution already offers an add on course in adolescent counseling and now it plans to train its students in adolescent counseling and utilize their service in dealing with the vast community of students this will also provide the student teachers with hands own experience in counseling - Pooling resources. Sharing of resources - The institution owes its existence to the great visionaries and philanthropists of the community. Therefore, it's the duty of the institution to share its resources both human and physical with the local and immediate community. The institution has always stood for the needy sections of the society. It plans to come forward in a more systematic manner to empower the rural women. The institution plans to conduct programmes to create awareness about health, money management, child rearing, etc. Go green initiative - The institution plans to extend and expand its Go Green through its student community spread the message of organic farming to the local farming community. Improve infrastructural and Value Added courses.